



## **California Fire & Rescue Training Authority. Sacramento**

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Governing Council

Fire Chief Brian Marshall  
Deputy Chief Niko King  
Deputy Chief Brian Shannon

California Governor's Office of Emergency Services  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

*Asst. Chief Joe Gear*  
*Executive Director*

### **CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL REGULAR MEETING September 19, 2019 – 4:00 PM**

**California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue  
Suite 320  
Mather, CA 95655**

#### **CALL TO ORDER (4:00 PM)**

Council Chair Fire Chief Brian Marshall called the meeting to order at 4:00 PM

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL**

Roll call was taken, all present: Deputy Chief Niko King, Deputy Chief Brian Shannon, Legal Counsel Meg Wilson. Staff: Administrative Officer Cristy Jorgensen (for Executive Director Chief Gear), Council Clerk Lana Nielsen and an audience of 6.

#### **PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

No public comments.

#### **CONSENT AGENDA**

**1. Approval of Action Summaries: June 20, 2019**

**Council Action:** King/Shannon: Move to approve consent agenda

(AYES: Shannon, King, Marshall)

Motion Passed

#### **EXECUTIVE DIRECTOR REPORT (Jorgensen for Gear)**

Due to the increased class schedules at the CESC combined with the anticipation of the increases continuing, discussions and research are underway to consider alternative locations for the JPA when the current lease expires in March 2020 or the negotiation of a lease extension. The Governing Council will be kept advised of these updated proposals when they are completed.

The Executive Director has begun a study of current and forecasted vehicle needs for the JPA. Various solutions are being investigated and considered. The Council will be kept advised of the process as it progresses.

**Council Action:** King/Shannon: Move to accept and file

(AYES: Shannon, King, Marshall)

Motion Passed

**FINANCE REPORT (Jorgensen for Gear)**

1. Status of FY 2018-19 Year End Budget – Summary Attached

**Council Action:** King/Shannon: Move to accept and file

(AYES: Shannon, King, Marshall)  
Motion Passed

**TRAINING REPORT (Jorgensen for Gear)**

2. Training programs report – Report Attached

**Council Action:** King/Shannon: Move to accept and file

(AYES: Shannon, King, Marshall)  
Motion Passed

3. Strategic Plan report

Strategic plan was presented and while structurally sound Council members stated they were not comfortable with the dates within the plan and more conversation on this topic was needed.

**Council Action:** King/Shannon: Move to table agenda item until next Governing Council Meeting.

(AYES: Shannon, King, Marshall)  
Motion Passed

**ACTION ITEM(S)**

1. Resolution Fiscal Year 2019-2020 Final Budget (Jorgensen for Gear)

**Council Action:** King/Shannon: Move to approve and adopt Fiscal Year 2019/20 Final Budget

(AYES: Shannon, King, Marshall)  
Motion Passed

2. CFRTA Policy 2310: Executive Director Job Description (Jorgensen for Gear)

**Council Action:** King/Shannon: Move to approve and adopt CFRTA Policy 2310: Executive Director Job Description

(AYES: Shannon, King, Marshall)  
Motion Passed

3. CFRTA Policy 2312: Deputy Director Job Description (Jorgensen for Gear)

**Council Action:** King/Shannon: Move to approve and adopt CFRTA Policy 2312: Deputy Director Job Description

(AYES: Shannon, King, Marshall)  
Motion Passed

**RECESS TO CLOSED SESSION**

No reportable action out of closed session.

**GOVERNING COUNCIL QUESTIONS AND COMMENTS**

No Governing Council questions or comments.

**ADJOURNMENT – (5:44 PM)**

**Council Action:** Council Chair Brian Marshall adjourned the meeting at 5:44 PM.

NEXT MEETING(S) – Location: California Fire & Rescue Training Authority  
California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue. Suite 320, Mather, CA 95655  
**2020 Schedule, 4PM**

**Thursday, January 16, 2020**

**Thursday, April 16, 2020**

**Thursday, June 18, 2020**

**Thursday, September 17, 2020**

**Posted on September 19, 2019 by:**



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**Lana Nielsen, Council Clerk**